

# All Saints Catholic School

## SCHOOL BOARD MEETING

August 13, 2018 5:15pm

ASCS School SE First Floor Room 202

## AGENDA

### PRIMARY BUSINESS

**Call to Order:** Fr. Harness

**Roll Call:** Paul Roe, Father Harness, Jeanne Von Feldt, David Sowell, Marilou Vardeman, Tim Heinrichs, Fr. Rich, Mother Susan, Kelly Kersten, Katie Lacina

**Absent:** Janelle Steiger, Father Appel, Andy Trasowech, Juana Huizar, Rachel Huber

**Visitors:** Sr. Anthony

### PROCEEDINGS

**Opening Prayer** – Fr. Rich led opening prayer

**Approval of May 2018 Minutes** Fr. Rich moved to approve; seconded and passed

**Teacher Resignations:** Board reviewed and discussed resignations of **Kelli Houston**, **Amanda Hoffman**

### NEW BUSINESS

- **Introduction of New Teachers** – Jennifer Novak, Madeline Seutter

**Maddie Seutter** will be our new 7<sup>th</sup> and 8<sup>th</sup> grade Language Arts Teacher replacing **Kelli Houston**. **Jennifer Novak** will be our new 4<sup>th</sup> grade teacher replacing **Deb Frick**.

- **Summer Activities/Improvements** –
  - **S.T.E.M Camp** - A week of Science, Technology, Engineering, and Math classes were offered to our Middle School students during the week of **August 6-10**. Some of the activities included building a "tower" that could withstand a certain amount of weight and wind, a "bridge" made of spaghetti that could hold weight, model a "water filtration setup" to create the "cleanest" water, a buoyant cardboard boat that could hold so much weight, and a parachute egg drop, that didn't crack the egg! It was a very successful week with 37 students attending. **Isaac Silver, Adam Tucker, and Julie McCreary** coordinated this camp.
  - **Diocesan Principal Meeting** - Jeanne Von Feldt attended the first Diocesan Principal meeting which was held at St. Vincent's, on **August 9**. Vision 2020, Ministering to the Margins, Safe Environment/International Students, and Insurance were some of the topics discussed.
  - **School Improvements** - Thank you to Jeff Seville and Linda Housby for all of the extra cleaning they did this summer. Thank you to Doug

Neubauer for painting he did in hallways and a classroom. A huge thank you to Del's Metal for providing a dumpster for letting us "deposit" any old or unusable items. They also donate the funds from these recyclable items to All Saints Catholic School.

- **Guest Teacher Lunch** - David Sowell and Jeanne Von Feldt hosted a Welcome Back to All Saints Lunch on **August 15** for all of our substitute teachers as a thank you for all that they do for our school. Any questions that they had were answered about Aesop at that time.
- **Kindergarten Parent Meeting**-This was held on **August 9** from 6pm-7pm to help our kindergarten parents and answer any questions that they might have as their child enters All Saints Catholic School. We also had a "Step Up to Kindergarten" for any incoming kindergarten student. During this week Jen Ruefer and Julie Styvaert introduced their new students to our school and different procedures that they will encounter. Rose Rockstroh and Thelma Wulf showed them how they can obtain and eat their lunch in the cafeteria. There were 22 students that participated and many favorable comments were made by the students and parents. The parents especially thought this really made the transition to kindergarten for their child so much easier.
- **Conferences - Summer 2018 -**
  - **Iowa Catholic School Administrators Conference-June 13, 2018** - Jeanne Von Feldt attended this conference along with Catholic School administrators from the 4 dioceses of Iowa. This conference was held at Dowling Catholic High School. Our Keynote speaker was Kevin Baxter, Superintendent, Archdiocese of LA. Topics covered were budgeting, creating a major development program, and managing change in a Catholic School setting.
  - **PLC (Professional Learning Communities)-June 18-20,2018** - David Sowell, Lori Argo, Julie McCreary, Pauline Thomsen, and Jeanne Von Feldt, all attended the PLC conference in Minneapolis. This was paid for through our Title II funds.
  - **LEI (Latino Enrollment Institute) University of Notre Dame-June 24-27** - Jeanne Von Feldt attended and presented at this Institute. (See handout.) This is paid by the University of Notre Dame.
  - **National Principals Conference -July 11-13** - David Sowell and Jeanne Von Feldt attended this conference held in Chicago. This was paid for by our Title II funds.

## **PRINCIPAL'S REPORT**

### **FACILITATOR OF FAITH COMMUNITY**

### **SCHOOL MASSES**

- All of the **All Saints Catholic School masses** will be on **Wednesdays** at 8:15am.
- A special **All Saints Catholic School mass** will be on **August 29<sup>th</sup> with Bishop Zinkula**. ASCS has a special school t-shirt for the Bishop.
- **Scott County Catholic School Teacher Mass**-The All Saints teachers will join the other Scott County Catholic School Teachers for Mass with **Bishop Zinkula** and many parish priests on **August 20, 2018 at 8:30 at Sacred Heart Cathedral**.
- **Prayer Buddy**-Each teacher will draw a name and that person will be their Prayer Buddy this school year.

### **STANDARD #1**

### **VISION**

**2018-19 Professional Development - August 21** –All K-5 Reading Teachers will have a day of training concerning the new Journeys Reading Series. There will be a Reading Consultant with them throughout the whole day. **Kelly Bush**, a Social Worker and Guidance Counselor from Assumption and **Dr. Tom Carpenter**, the head of the Education Department from St. Ambrose will be speaking to the Non Reading Teachers and all of the Middle School Teachers.

### **STANDARD #2**

### **CULTURE AND INSTRUCTIONAL PROGRAM**

**Staff Development**-A First Quarter Professional Development Calendar was given to the teachers at the first staff meeting.

**K-8 Math and Reading Interventionist** - was hired through our Title I funds but will be employed through Davenport Public Schools. She will work at All Saints Catholic School throughout the school year helping our Title I students. We will still have our Title I Tutoring Program after school with **Mary Morrison, Jill Hixson, and Donna Vinar** working in that program.

**Career Development Plan** - Each teacher will meet with **David Sowell** or **Jeanne Von Feldt**, to discuss their goals for the year. They each must have a communication goal. There must be documented communication for any D or F given. There must be personal communication and not just the automatic JMC. Each teacher will share with the other teachers a way that they are using technology in their classroom. Each teacher will be given 9 postcards and she/he must write to 1 student each month a positive message that will be sent home.

This year we will also have a technology share at our weekly staff time on Wednesdays. Their presentation will include a video that shows the students using the technology in the classroom.

### **STANDARD #3**

### **MANAGEMENT**

**Diocesan New Teacher Meeting**-**Jeanne Von Feldt** took **Maddie Seuter, Jennifer Novak**, to this In-service which was held today, **August 13**.

**New Teachers Orientation – David Sowell**s and **Jeanne Von Feldt** also did an All Saints In service for these 2 new teachers. Each of our new teachers are provided with a mentor teacher that works with them throughout the year.

**Teachers In-service - All Teachers and Principals** with schools in Davenport, Bettendorf, Clinton, and Dewitt attended the In-service on **August 20**, at Sacred Heart Parish Center. **Thomas Kiely, DHL**, spoke about “The Complex Life of Catholic Schools.”

**Bloodborne Pathogens** - All Staff members will be taking the Bloodborne Pathogens training on line along with the Hazardous Chemical Training.

**Transition Meetings** - All teachers from each grade level will meet with each student’s new teacher to discuss all of each student’s unique needs for the 2018-19 school year.

#### **STANDARD #4** **COLLABORATION**

**Guest Teacher Lunch - David Sowell**s and **Jeanne Von Feldt** hosted a Welcome Back to All Saints Lunch on August 15 for all of our substitute teachers as a thank you for all that they do for our school. Any questions that they had were answered about Aesop at that time.

**Kindergarten Parent Meeting** - This was held on August 9 from 6pm-7pm to help our kindergarten parents and answer any questions that they might have as their child enters All Saints Catholic School. We also had a “Step Up to Kindergarten” for any incoming kindergarten student. During this week **Jen Ruefer** and **Julie Styvaert** introduced their new students to our school and different procedures that they will encounter. **Rose Rockstroh** and **Thelma Wulf** showed them how they can obtain and eat their lunch in the cafeteria. There were 22 students that participated and many favorable comments were made by the students and parents. The parents especially thought this really made the transition to kindergarten for their child so much easier.

**Unpack your Backpack** – We will have this event on August 21, from 4:00-6:00 pm. We expect a large turnout for this as the students meet their new teachers.

Each of our 4 Parishes will also have an information table set up this evening so they can talk about their parish programs and activities to anyone interested. The Kona Ice Sno Cone Truck will also be present to provide sno cones and music for everyone!

**8<sup>th</sup> Grade Parent Meeting** - This will be held on August 21, at 6:00pm. There are many special activities and also expectations that will be explained to our 8<sup>th</sup> grade parents and their students during that meeting. **Maddie Seuter, Sara Hawkins, Meechee McNeil, Marilou Vardiman**, and **Jeanne Von Feldt** will coordinate this meeting.

**Middle School Parent Meeting** - September 7, from 6:00-7:30 pm the All Saints Middle School Teachers and Administration will be hosting a Back To School Night and at this time the parents will follow their child’s schedule which will help them to obtain information about their child’s classes and All Saints Middle School Expectations.

**Father Ken Martin Golf Outing & Dinner** - This will be held on Wednesday, August 22, at Emeis Golf Course and the Knights of Columbus Hall in Davenport. Jeanne Von Feldt is on the committee representing the Catholic Schools. Proceeds from this event are used to assist families having students in any of our Scott County Catholic Schools, and who are facing financial

crisis situations, with tuition grants. Please contact **Andy Craig** at Assumption 563-326-5313 if you would like to participate or make a donation.

**Safety** - All visitors will be entering the front door after 8:00am. There will be 6 reserved parking places on the side of the school building for everyone entering the school after this time. This is another safety measure for everyone in All Saints Catholic School.

*Tim Heinrichs suggested that we enhance the system to make it easier to hear the door buzzer in the gym*

**School Active Shooter Plan Workshop - September 26, 2018 - David Sowell** and **Jeanne Von Feldt** will be attending this workshop and a safety plan will be developed for All Saints Catholic School.

The Iowa Department of Education is hosting an all day workshop to help schools develop high quality plans that cover active shooter and natural disaster events. This was passed into law in Senate File 2364 requiring all K-12 schools in Iowa to write plans that help prepare for these events. This workshop will cover the following: -The new legislation, what it requires, when it is due. -Schools will identify who at each school is going to develop these plans. -Workshop will focus on the specific planning elements required. -Attendees will learn how to form a planning team, inviting stakeholders to help. -REMS/TA: Readiness and Emergency Management for Schools/Technical Assistance: plan format, resources for schools, Run/Hide/Fight. -Walk through the PTER Preparedness Cycle: Plan, Train, Exercise, Repeat. -Share the monthly follow-on schedule to help attendees stay on track and have a plan by June 30, 2019.

We have also met with **Matt Costello**, an All Saints Parent and a State Highway Safety Patrolman and **Hank Jacobson**, a Davenport Police Officer who are helping us with safety at All Saints Catholic School.

**Strategic Planning for Scott County Catholic Schools - Jeanne Von Feldt** has been asked to join this committee to help recommend a comprehensive strategic plan for the future of the Scott County Catholic Schools. **Laurie Martinez**, an All Saints Parent will represent the Hispanic Community.

**August 23 - First Day** - We are planning on having the **St. Ambrose Drum Line** and the **St. Ambrose Cheer Squad** welcome back our students and staff at 8:30am in our gymnasium!

**Catholic School Growth Map - University of Notre Dame** - The media concentrates on the bad news-school closures-without giving attention to the many and varied positive signs in our midst. All Saints Catholic School has been contacted because the University of Notre Dame read how our enrollment has grown. All Saints Catholic School continues to be placed on a national map that provides overviews of Catholic Schools that have been successful in recruiting Latino students. Anyone can click on a pin to learn about All Saints Catholic School and our recruiting efforts. **Jeanne Von Feldt**, has been asked to be a Mentor to 5 Principals from around the Kalimazoo Michigan to assist them in their recruiting efforts. Each month there will be LEI Curriculum topics that will be required for her to discuss through Zoom. This is a technology app that allows all participants to view each other while having these educational discussions. These meetings will take 45 minutes with no travel involved.

**Arsenal-September 11, 2018** - Our All Saints Chorus directed by **Mike Barry** has been asked to sing the National Anthem at a special ceremony at the Arsenal on September 11. Our school was asked to do this last year and they have asked us to come back!

**STANDARD# 5**  
**LEARNING COMMUNITY**

We have 13 new students and this does not include the 56 preschool students or the 41 kindergarten students as they are all new to All Saints Catholic School. Jeanne Von Feldt will be interviewing all of our new Middle School Students to find out how we can make the transition to All Saints better for them.

<b>2012-13</b>	<b>2011-12</b>
<u>Enrollment</u>	<u>Enrollment</u>
Preschool=59	Preschool=49
K=37	K=39
1=39	1=39
2=39	2=41
3=41	3=44
4=42	4=43
5=40	5=32
6=34	6=30
7=30	7=44
8=43	8=44
<b>Total 404</b>	<b>Total 405</b>

<b>2013-14</b>	<b>2014-15</b>
<u>Enrollment</u>	<u>Enrollment</u>
Preschool=60	Preschool=57
K=43	K=47
1=34	1=40
2=40	2=38
3=36	3=46
4=42	4=43
5=43	5=42
6=43	6=47
7=33	7=41
8=30	8=36
<b>Total 404</b>	<b>Total 437</b>

<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
<u>Enrollment</u>	<u>Enrollment</u>	<u>Enrollment</u>
Preschool=49	Preschool=45	Preschool=60
K=43	K=48	K=48
1=50	1=42	1=45
2=38	2=48	2=38
3=39	3=35	3=49
4=52	4=47	4=38
5=46	5=50	5=49
6=50	6=47	6=54
7=46	7=49	7=49
8=42	8=48	8=49
<b>Total 455</b>	<b>Total 465</b>	<b>Total 479</b>

**New students-1<sup>st</sup>-8<sup>th</sup>**

1=2

2=3

3=3

4=6

5=4

6=10

7=1

8=3

**2018-19**

**Enrollment**

Preschool-56

K=41

1=43

2=41

3=32

4=47

5=35

6=46

7=48

8=47

**Total=434**

These numbers are as of 7/30/15

**Adjournment**

There being no further business, the meeting was adjourned at 6:00 p.m.

**Next Meeting**

Next Meeting **September 17, 2018 5:15 p.m.**