

**All Saints Catholic School
School Board Meeting
May 15, 2017 5:15pm
Holy Family Conference Room**

Board Minutes

Primary Business

Call to order by Father Harness.
Prayer led by Father Appel.

Roll call: Father Harness, Father Appel, Jeanne O'Brien Von Feldt, David_Sowells, Kelly Kersten, Paul Roe, Father Adam, Rachel Huber, Mother Susan, Juana Huizar, and Katie Lacina.

Not Present: Sean Heiser, Tim Heinrichs, Andy Trasoweck.

Visitors: Eileen O'Brien, Adam Tucker, Amanda Hoffman, Kim Anderson

Motion made by Rachel Huber to approve April 2017 Minutes, seconded by Paul Roe.

Old Business

New Business

1. Public Comments
2. 2 Teacher Reports
 - a. Kim Anderson spoke to using real world problems in junior high math classes. Three students have excelled and are working ahead in guided independent study and are working on geometrical projects to build a city. Eighth grade students have completed testing for eligibility to take Algebra at Assumption. A fifth, sixth, and seventh grader have completed assessments and qualify to take Algebra at Assumption next year.
 - b. Amanda Hoffman, Spanish teacher, spoke to her high expectations and new text books for seventh and eighth graders. Current seventh graders should be able to qualify for accelerated Spanish classes their freshman year at Assumption. Third grade students completed a family tree unit and learned familial names and created monsters labeling body parts. Fourth graders are studying cubism and Picasso, creating self portraits and studying the Spanish artist. Younger students learn colors, numbers, and basic vocabulary.
 - c. Adam Tucker, fifth grade teacher, spoke to teaching math, language arts, and science and being able to implement STEM projects. Mr. Tucker helps to lead a Science Engineering Camp at SAU and has had several students accepted into the camp this summer. Students attended a field trip at the Putnam Museum which highlighted women in engineering, building structures, and impoverished countries and problem solving. Students have completed

research on historical earthquakes and volcanoes and presented their projects to the class. Mr. Tucker also teaches students how to put together PowerPoints, and structuring reports using the computer.

3. Principal's Report

• **FACILITATOR OF FAITH COMMUNITY**

- May 17 First Communion Mass-Fr. Trevino
 - May 24 Father Hennen
 - May 31 Father Harness
- **Fruits of the Holy Spirit-** The students worked on **Gentleness** for the month of May. Students are nominated by the teachers each month who are displaying this gift of the Holy Spirit. The students recognized receive an out of uniform day and they also have an ice cream sundae. This was our last Fruits of the Holy Spirit for the year.
 - **Mass of Celebration-**May 17 is our Mass of Celebration for our second graders and any other student who received their First Communion. The **Home and School** will have a reception for the students and families afterwards in the cafeteria. We thank Home and School especially **Mary Thompson** for coordinating this reception and we thank **Jill Hixson** and **Margaret Wahl** for planning this special Mass.
 - **End of the Year Mass-**Our last Mass for the school year will be on May 31 on the last day of school. We will also have our awards ceremony in Holy Family Church after this Mass.

Standard #1

VISION

- **Diocesan Principal Meeting-**Jeanne Von Feldt will attend the Diocesan Principal meeting in Iowa City on June 13.

Standard #2

CULTURE AND INSTRUCTIONAL PROGRAM

- **Middle School Step Up Day** –All current 5th graders will experienced a day in the life of a middle school student on May 12. This gave them an idea of how it feels to be a middle school student at All Saints School. There was a time for questions and answers at the end of the day.
- **Field Days-**Tuesday, May 30, the, 6th and 7th grade classes will be having games and food at Assumption High School on one of their fields. They will be at All Saints in the afternoon for their choice of various movies. Grades K-5 will be going to Marquette Park and they will do many planned activities. All classes will be having picnic lunches at their sites. We have many parent volunteers helping with this Field Day and we are very grateful to them and to our teachers. I want to thank **Kelli Rohlf** for coordinating the Middle School activities and **Margaret Wahl** for planning activities for the K-5 students.
- **Safety Patrol- Sandy Thomson** and her safety patrol students had two jeans days to help defray the cost of their safety patrol trip to Adventure Land on May 19.
- **Music-**The last musical performances for our chorus, swing choir, and band were held on April 24, 25, and May 2. Thank you to **Mike Barry, Sara Hawkins, Kelli Rohlf, Meechee McNeil, and Cheryl Jones, for all of their hard work in preparing the students for these programs.**

- **Preschool Graduation**-Our preschool graduation will be held on Tuesday, May23 in the gym. Preschool staff will give each family a diploma and a book. **Jana Bennett, Brianne Parchert, Kim Schaeffer, and Diana Heiser** will coordinate this very special evening.
- **8th Grade Events- Kerin Bartcher, Sara Hawkins, and Cheryl Garlough-Jones, and Kelli Houston** are the teachers organizing all of these activities and the special Mass.
 - **May 24**-Etiquette Luncheon at the Phoenix Restaurant
 - **May 25-8th Grade Class Trip to Six Flags Great America in Gurnee, IL**
 - **May 30** -Graduation at 5:30 at Holy Family Church with a Mass, reception, and a dance
- **i-ready –Summer Vacation** –All Saints Catholic School has been using i-Ready Math throughout the year. This is an online Math enrichment program. Students have been taking lessons and diagnostic tests all school year. We recommend that students continue using the program throughout summer to keep their skills that they have worked on all year fresh. Students are aware of how to log on, as they have doing this all year.

Standard #3

MANAGEMENT

- **Registration for 2017-18** This continues for the 2017-18 school year.
- 453 students have registered. We have also received verbal commitments from other families that say their children are coming back but they haven't brought in their registration fee yet. We continue to have interested families taking tours or calling about All Saints for next year.
- **Report Cards**-Fourth quarter report cards will be sent home on Wednesday, May 31, the last day for students. Each classroom teacher will include ideas of ways that students can continue to work on various academic skills over the summer.
- **Education Celebration**-Jeanne Von Feldt attended the Iowa Alliance for Choice in Education in Des Moines on April 6 along with other Scott County Catholic School Administrators.
- **LEI (Latino Enrollment Institute) at the University of Notre Dame**-Jeanne Von Feldt gave a presentation to Principals from many schools across the nation about All Saints Catholic School. She will be mentoring principals next school year on increasing enrollment especially Latino Enrollment.
- **Lobbyguard Visitor Management System**-This will replace the signup sheets that we have for all visitors, parents picking up students, and teacher sign out.

Standard #4

COLLABORATION

- **Title I –Mary Morrison, Jill Hixson, and Donna Vinar**, held an informational Title I meeting to explain the tutoring program for the summer. This will be held during the months of June and July every morning from 8:00-Noon. This program has served 110 students this school year.
- **Jump Rope for Heart**-Congratulations and thank you to all of our Jump Rope for Heart participants. We raised \$2423.00 for the American Heart Association. **Wyatt Haut** was the top money raiser and received a \$50 gift card to Dick's Sporting Goods. Again, thank

you to all of the families that contributed to make this another successful year.

- **Home and School-During** the first week of May we celebrated Teacher Appreciation Week. Each day of the week Home and School parents put together a special treat for the entire faculty and staff of All Saints Catholic School. **Tracy Wren, Megan Cox, Clare Holladay, Katie Roemer, and Tori Kelly** organized these special week events, bringing together teachers, and staff together, for food and a lovely lunch atmosphere. We are so grateful for all of our parents and want to extend a huge thank you for the whole week, as well as the countless ways that our parents support our school funding, volunteering and community partnerships.

Standard# 5

Ethics

- **Evaluations**-All Tier I teachers have been evaluated this year and any designated Tier II teachers also have been evaluated once this year. All end of the year paperwork will be completed with all staff.
- **Career Development Plans**-At the beginning of the school year each teacher met with **Jeanne Von Feldt** to discuss their three goals for the year. Each teacher had to have a parent communication goal, a professional development goal, and a personal goal. I will now meet with each teacher to see how they have met or not met these goals. Each teacher must have indicators of progress with each goal.
- **Learning Community**

2013-14	2014-15	2015-16
<u>Enrollment</u>	<u>Enrollment</u>	<u>Enrollment</u>
Preschool=59	Preschool=60	Preschool=55
K=44	K=48	K=44
1=33	1=44	1=49
2=38	2=39	2=37
3=37	3=49	3=43
4=41	4=43	4=51
5=42	5=41	5=48
6=41	6=47	6=49
7=36	7=40	7=45
8=31	8=37	8=41
Total 402	Total 448	Total 462

Enrollment-2016-17	Projected Enrollment 2017-18(as of 5/10/17)
Preschool =51	Preschool=56
K 48	K=53
1 st =42	1 st =41
2 nd =48	2 nd =36
3 rd =35	3 rd =43
4 th =47	4 th =36
5 th =50	5 th =47
6 th =47	6 th =54
7 th =49	7 th =45
8 th =48	8 th =44

Total 465

Total 456

(New Business Continued)

4. Lobby Guard: David Sowell spoke to a new safety feature. This new addition will provide the most secure learning environment for our students. Visitors and vendors will be required to check in and wear a sticker badge. Notes will go home explaining the badge and background checks to keep our mission of safety first. Letters have been translated in Spanish and Vietnamese.
5. Reading Series to pilot: K-5 will start next year at no cost for the first semester.
6. New Science materials will be reviewed to find curriculum more closely aligned to the Common Core Standards.
7. Executive Session

Committee Reports

Parish Council Meetings

Home & School Association Report - Home & School Executive Board

Upcoming Events

Bernie Bucks update – Home & School

Scott County Catholic School Advisory Board

Marketing/Recruiting Committee

Grant Committee – Katie Lacina

Faith Formation Committee/ Sacramental Preparation –

Friends of the School Committee

Booster Club – Doug Neubauer

Finance Advisory Committee –

Long Range/Building & Grounds committee – Paul Roe

Safety Committee – Jeff Sebille

School Improvement Advisory Committee –

Adjourn

Motion to adjourn made by Rachel Huber seconded by Juana Huizar.

Next Meeting – June 19, 2017 5:15 p.m.